



Registration Policy

Branksome Hall IB Summer Workshops for Teachers will send you a registration confirmation after payment has been processed. Please do not purchase your airfare until you have received your confirmation e-mail or letter.

Branksome Hall IB Summer Workshops for Teachers reserves the right to withdraw any session due to low enrollment. All refunds will be processed within 30 days after the close of the conference or workshop.

Late Registrations

A \$50 late fee will be charged for all registrations received after the registration deadline of July 28, 2018.

Payment Policy

Once registration is completed, and if payment was not made online during registration, you will be emailed an invoice with your registration confirmation. Payment in full is due within 30 days of registration. ***If registration takes place less than 30 days before the workshop, payment will be due immediately.*** **Branksome Hall IB Summer Workshops for Teachers** will send you a payment confirmation after payment has been processed.

Acceptable payment methods: Visa, MasterCard, American Express and cheque – no purchase orders accepted

Note: In the event payment has not been received in advance, participants will be required to pay full registration fees on site before entering workshop space.